

# UNITY 400 RESERVATION PROTOCOL (QUAD Probe)

◇ Effective Monday **May 1, 2006** ◇

DAY/TIME	SLOT INTERVAL	SIGN-UP BEGINS	SIGN-UP FOR UNRESERVED TIME BEGINS
<b><i>Monday – Friday</i></b>			
8am – noon	} 20 min/day, max 1 slot	4pm, previous weekday	9am daily
Noon – 4pm		9am of the same day	noon daily
4pm – <b>10pm</b>		4pm, previous weekday	9am daily
<b>10pm</b> – midnight	2 hr/day	9am, one week earlier	9am daily, max 1 slot
Midnight – 8am (everyday)*	Unlimited	9am, one week earlier	—
<b><i>Saturday</i></b>			
8am – 8pm	20 min/day	4pm, previous Friday	9am daily, max 2 slots; <b>Training codes may signup for 2 hours between 8am-8pm</b>
8pm – midnight	4 hr/day	9am, previous Monday	9am previous Friday, max 2 slots
<b><i>Sunday/Holiday</i></b>			
8am – midnight	4 hr/day	9am, previous Monday	9am previous Friday, max 2 slots

\* This line applies to everyday of the week.

- 1) If you have a special need that can not be accommodated by this schedule, talk to Dr. Feng Lin to see if an arrangement can be made.
- 2) Any reservation practices designed to circumvent the rules are deemed illegal. Illegal reservations will be canceled without notice.
- 3) The Director of the lab is the final arbitrator of all scheduling disputes.