

CB500 and B600 – Special Sample Submission Policy
School of Chemical Sciences NMR Lab
D. Olson and N. Duay; 19 May 2026

To make a request to the NMR Staff to have a sample run at a special time, or for a longer than usual time, I agree and understand the following requirements:

- As soon as you can, please put in place your actual sample or one of our placeholder NMR tubes (see photo) to save a location in the automation cassette.
- On the sample entry queue, be sure to enter your real data acquisition parameters, and make sure the total data acquisition time is displayed correctly.
- You can leave your sample listed on the queue as "Available". Let us know when you would like it to run, and we will set it up, and press "Submit". Please select a time slot that does not interfere with the time of samples already submitted by others.
- Let Nikki or Dean know when your entry is ready on the queue.
- If needed, substitute the placeholder NMR tube with your sample as soon as you are ready - but obviously before submission is scheduled.



- The placeholder NMR tubes have a special yellow cap, are empty, not labeled, and 8 inches in length.
- Agreed and understood,

Print Name

Sign Name

Date