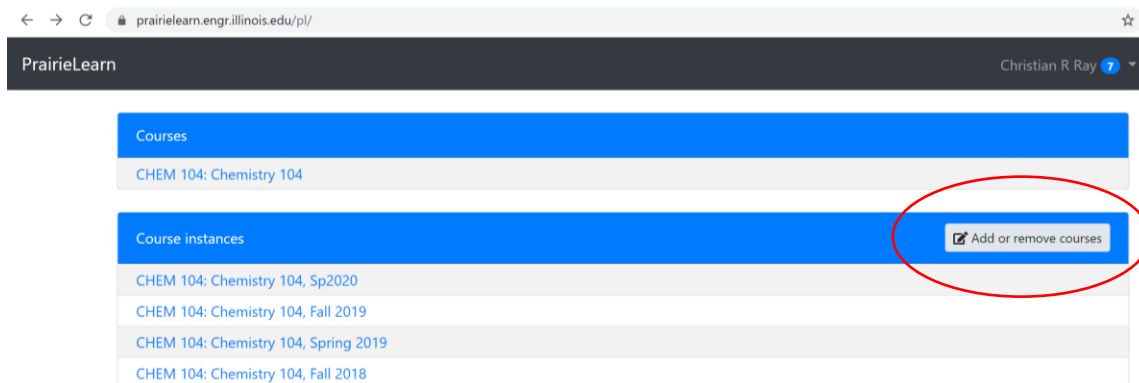


Taking Chemistry Proficiency Exams using PrairieLearn and the Computer-Based Testing Facility Online (CBTF)

You will be taking your proficiency exam in the online CBTF and PrairieLearn this semester. This sheet is a guide to how this process will work.

How do I sign up for PrairieLearn?

Go to <https://prairielearn.engr.illinois.edu/> and click on the Add or remove courses button (circled in red, below).



You will need to hit the “Add course” radio button next to the exam(s) you wish to take (screen shot of courses included, below).

Chem 102 – Gen Chem 1 – Proficiency Exam

Chem 104 – Gen Chem 2 – Proficiency Exam

CHEM 104: Chemistry 104, Proficiency Exam - Chem 102 - Gen Chem 1 - Summer 2020	Add course
CHEM 104: Chemistry 104, Proficiency Exam - Chem 104 - Gen Chem 2 - Summer 2020	Add course

You can only earn Chem 104 proficiency credit if you already have credit for Chem 102 or have passed the Chem 102 proficiency exam.

Enrolling in the appropriate Proficiency Exam will allow you to access the proficiency exams, but in order to take the exam in a proctored environment (and to earn credit) you must sign up for the exam in the Computer-Based Testing Facility (CBTF)

How do I sign up for the CBTF?

Go to <https://cbtf.engr.illinois.edu/> and click on the Reservation system login button (a screenshot of this button is on the right).

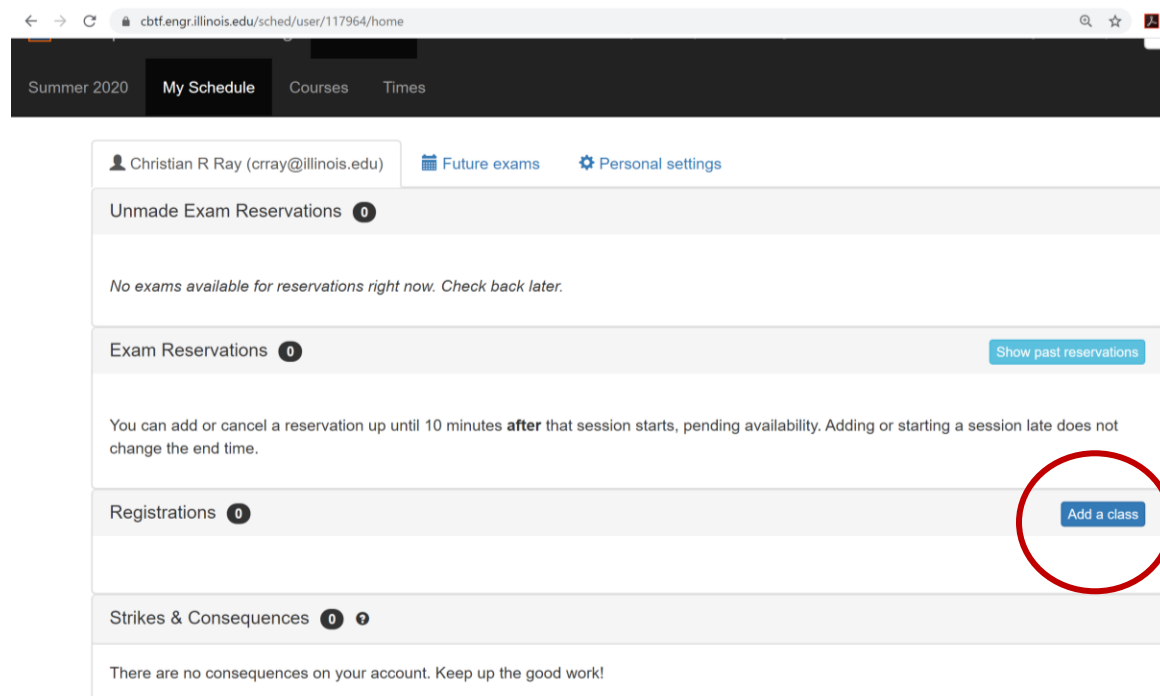
Computer-Based Testing Facility (CBTF)

Giving students flexibility in when they take their exams.

Reservation system login

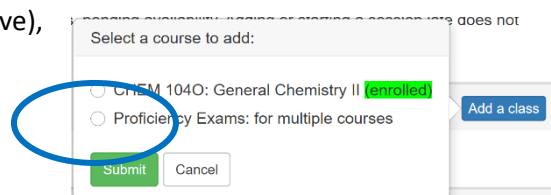
Still need help? Get in touch!

You will need to use your netid and password to access the system. Once into the reservation system you will see a screen that looks like this:



Click the blue “Add a class” button (circled in red above), click the radio button next to Proficiency Exams: for multiple courses (circled in blue to the right).

Once you are registered for the proficiency exam “course” you may schedule your proficiency exams.



The schedule for chemistry proficiency exams is as follows:

Chemistry 102 Proficiency Exam: Monday, August 17th: 9:00 am **or** 1:00 pm

Chemistry 104 Proficiency Exam: Wednesday, August 19th: 9:00 am **or** 1:00 pm

Find the exam you’d like to take in the “Unmade Exam Reservations” section of the reservation system. Click on the green “Make a Reservation” button and you’ll be able to register for your exams (the reservation system will not be available until Thursday, August 13th).

What will the process be like?

The folks at the CBTF online have put together a good number of resources to help you prepare, so please go through the provided information:

<https://cbtf.engr.illinois.edu/cbtf-online/instructions.html>

You will want to take a CBTF orientation course (link to be provided when available)

What do I do if I have DRES accommodations?

Please email Carleen Sacris a copy of your DRES LOA **before** you schedule your exam:
sacris1@illinois.edu